

# LION HANDBOOK



1971-1972

### To The Students of St. Helens Senior High School

This handbook is designed, chiefly, to be a guide for the new students, but the old student will find it useful as a reference and should preserve and refer to it throughout the year. In it will be found information on rules and regulations pertaining to our school.

The classes and activities at our high school will be maintained on as high a level as possible. In order to do this, it is imperative that every student, new and old, know the privileges given and the responsibilities expected of him.

New courses and up-to-date equipment are continually being added in keeping with the accepted trends in education. The facilities and opportunities are here. It is a challenge for every student to do his best for himself and for his school.

Students are encouraged to ask their counselors and teachers about questions that may not be answered in the handbook. Counselors stand ready to help the student in any way possible to make his high school experience profitable and happy.

Zan Freeburn  
Principal



## SCHOOL PHILOSOPHY

We believe education in secondary schools should encourage students to understand their heritage and to function as responsible citizens in the American democracy and the world community. The school is a major agency in developing these responsibilities but does not take the place of the church, home or family. The primary concern of the school is to help the student acquire the necessary fundamentals and tools which will facilitate reasonable progress and adjustment in school, in any subsequent life situation, in the world of work, and in community living.

We believe the curriculum should include selected real life experiences which have immediate interest and value to the pupil. Learning will be promoted most effectively if activities are provided which consciously strive for the emotional, intellectual and motor experiences. The curriculum recognizes the school's responsibility for continuing instruction in the basic skills of reading, writing, spelling, arithmetic, and the fundamentals of English. All students, regardless of ability, are expected to acquire this basic knowledge to the fullest extent of their capabilities. In addition, electives determined by the more specific interests and needs of the student are offered. Opportunities are provided so that the student may develop to his greatest capacity intellectually, socially, physically, emotionally, aesthetically, culturally and morally.

We believe the high school should adapt its program to the wide range of abilities, interests and needs that exist among the student population. The school must provide for its community the needs of the college bound student and the opportunity for all students to explore occupational careers and develop entry level skills, if they desire, for their chosen career.

Since it is our desire to work with students as individuals, recognizing their differences in ability, interest and capacities; we hold that classroom methods must be adjusted to allow for individual differences.

We believe the faculty has the responsibility for providing both instruction and guidance. This implies that the faculty must learn to know students, their interests, abilities, needs and backgrounds; so that instruction and guidance will be purposeful.

Specifically St. Helens Senior High School helps the students to live with and become responsible members of society through the program of studies and through social and service organizations. Opportunities for training in citizenship and leadership are provided so that the student may begin to understand his obligations to his community as a member of the labor market and as a member of a family unit.

## TABLE OF CONTENTS

Page 1	A Welcome to Sophomores
2	Board of Directors
2	School Administrators
3	Student Body Officers
3	Student Council
3	Class Advisor Chairmen
4 & 5	Faculty and Teaching Assignments
6	Office Staff
6	Custodial Staff
6	Cooks
7	Coaching Assignments
8	Alma Mater
8	Traditional Functions
9	Bell Schedule
10	Counseling Center
10	Eligibility - Athletes - Activities
10	Disciplinary Action
11	Fire Drills
11	Visitors Passes
11	Hall Passes
11	After School Activities
11	Change of Address
11	Lost and Found
12	Absences
12	Excuses
13	Tardies
13	Pre-Arranged Appointments
13	Absences and Participation
14	Fees
14	Insurance
14	Student Dress Code
15	Grading System
16	Student Drivers
16	Lockers
16	Accidents
16	Telephone
17	Dances
17	Assemblies
17	Classroom Discipline
18	The School and the Law
18	Free Time and Self Discipline
18	Smoking
18	Library Procedure
19	Graduation Requirements

Welcome Class of '74

As you now enter your sophomore year in St. Helens Senior High School, you enter three years of hard work, fellowship, and enjoyment. As sophomores, you play a large role in the Student Body of our school. You will be called upon to make new decisions, voice new ideas and opinions, and enjoy new freedoms. Please use common sense and proper behavior at all times.

The handbook you are now reading will familiarize you with school functions and rules of the traditional school year.

If your questions cannot be answered by the handbook, ask a member of the student body, the faculty, or the administration.

Good luck during your high school years.

Sincerely,

Tim Wilson

A.S.B. President '71-'72

## B O A R D O F D I R E C T O R S

Dr. George Muehleck . . . . . Chairman  
Mr. Gayne Moxness . . . . .  
Mr. Wallace Lambert . . . . .  
Mrs. Betty Soule . . . . .  
Mr. Lloyd Mendenhall . . . . .

## S C H O O L A D M I N I S T R A T O R S

Mr. Wayne Foster . . . . . Superintendent  
Mr. Zan D. Freeburn . . . . . Principal  
Mr. Douglas Stewart . . . . . Vice Principal  
Mr. William Wilson . . . . . Director of Instruction



Tim Wilson . . . . .	President
John Stermer . . . . .	Vice President
Janet Smith . . . . .	Secretary
Liz Zeschin . . . . .	Treasurer

The Student Council has a highly active role. Its purpose is not to govern the students, but to serve as a meeting place between the student body and the administration, where the students can assume as much of the responsibility of organizing their high school activities as they are able to handle. It is the place where problems or questions arising from either the students or the administration can be presented for discussion and consideration.

1. To unify student activities under one control and promote the general activities of the school.
2. To aid in the internal administration of the school.
3. To teach the student the values of working in a democracy.

## CLASS ADVISOR CHAIRMEN

Sophomore . . . . .	Miss Harrison Mr. Strehlou
Junior . . . . .	Mr. Reed Mr. West
Senior . . . . .	Miss Larson

## FACULTY AND TEACHING ASSIGNMENTS

Mr. William Amos . . . . .	Physics, Chemistry, Algebra
Mr. Wayne Bartlett . . . . .	Bus. and Industrial Math., Physical Science, Consumer Math., Audio Visual
Mr. Jeffery Basinski . . . . .	Modern Problems, Business Law
Miss Linda Berriochoa . . . . .	Bookkeeping, Typing I
Mr. Tom Brumbaugh . . . . .	Special Music, Advanced Band
Mr. Bert Burr . . . . .	U. S. History
Mr. Clarence Butler . . . . .	Diversified Occupations, Business Law
Mrs. Carol Clark . . . . .	English II, III
Mr. Lee Clark . . . . .	Art
Mr. Tom Cosgriff . . . . .	Speech, Drama, English IV
Mrs. Lynn Denison . . . . .	English II
Mr. Herbert Eisenschmidt . . . . .	Driver Education
Mr. Walter Green . . . . .	Biology I
Mrs. Dorothy Hallaian . . . . .	Journalism, Annual, Photography
Miss Patricia Harrison . . . . .	Personal Typing, Girls P.E. and Health, Typing I, Counselor
Mr. Gordon Hilstad . . . . .	Choir, Chorus, Music Appreciation
Miss Janice Huston . . . . .	Girls P.E. and Health
Mr. Kenneth Jensen . . . . .	Metals, Electronics
Mr. Wayne Johnson . . . . .	Agriculture
Mr. Andrew Knudsen . . . . .	U. S. History, Counselor, Athletic Director
Mr. David Kocer . . . . .	Geometry, Boys P.E. and Health
Miss Jean Larson . . . . .	Modern Problems, Counselor, District Guidance



Miss Valorie O'Connor . . . . .	Librarian
Mr. William O'Toole . . . . .	Boys P.E. and Health
Mrs. Judith Parmley . . . . .	English IV
Mrs. Kathie Paulson . . . . .	Home Economics
Mr. Joseph Perry . . . . .	Woodshop II, Advanced Woodshop
Miss Adelaide Ponta . . . . .	Spanish, English
Miss Sue Port . . . . .	Typing, General Business
Mr. Jan Reed. . . . .	Algebra, Math Analysis
Mr. Gene Strehlou . . . . .	Biology
Mrs. Hazel Vagt . . . . .	U. S. History, World History
Mrs. Wilhelmina VanGrunsvan . . . . .	French, German
Mr. LoVorn Walker , . . . .	Mechanical Drawing, Woodshop
Mr. Tom West . . . . .	English III
Mr. Charles Whittick . . . . .	Boys P.E. and Health

## O F F I C E   S T A F F

Mrs. Brita Stermer ..... Head Office Secretary  
Mrs. Reta Thomas ..... Attendance Secretary  
Miss Katherine Ballatore ..... Counseling Secretary

## C U S T O D I A L   S T A F F

Mr. Jim Hart ..... Building Head  
Mr. Lewis Halstead ..... Night Man  
Mr. Eugene Stratton ..... Grounds and Gymnasium  
Mrs. Dorothy Place ..... Laundry

## C O O K S

Mrs. Anna Warner ..... Head Cook  
Mrs. Ivalee Huffman ..... Assistant Cook  
Mrs. Melba Madden ..... Assistant Cook  
Mrs. Sharon Rynning ..... Assistant Cook

## C O A C H I N G   A S S I G N M E N T S

Mr. Andrew Knudsen . . . . .	Athletic Director
Mr. Bert Burr . . . . .	Head Baseball Assistant Football
Mr. Jeffery Basinski . . . . .	Assistant Football Assistant Wrestling
Mr. Herbert Eisenschmidt . . . . .	Head Swimming
Mr. Walter Green . . . . .	Head Wrestling Assistant Football
Mr. David Kocer . . . . .	Head Football Assistant Track
Mr. William O'Toole . . . . .	Assistant Football Assistant Basketball
Mr. Gene Strehlou . . . . .	Head Cross Country Head Track
Mr. Charles Whittick . . . . .	Head Basketball J. V. Baseball



## A L M A M A T E R

Though the storms of life assail us,  
 Still our hearts ring clear.  
 Naught can break the friendship formed  
 Within these halls so dear.

## CHORUS:

Proud art thou in classic beauty as  
 the years go by. Hail to thee our  
 alma mater, hail St. Helens High.

Every student man or maiden  
 Swells the glad refrain,  
 Till the breezes music laden  
 Waft it back again.

## CHORUS:

Proud art thou in classic beauty as  
 the years go by. Hail to thee our  
 alma mater, hail St. Helens High.

Neath the oaks our sons true hearted  
 Homage pay to thee.  
 Time worn halls give back their echo  
 Hail all hail to thee.

## CHORUS:

Proud art thou in classic beauty as  
 the years go by. Hail to thee our  
 alma mater, hail St. Helens High.

## T R A D I T I O N

Dances .....	Homecoming
	Winter Ball
	King & Queen of Hearts
	Junior Senior Prom
Special Events .....	Christmas Carol Program
	Mothers Day Tea
	Kiwanis Fall Sport Banquet
	Lions Spring Sport Banquet
	Senior Banquet

## DAILY CLASS BELL SCHEDULE

## Regular Schedule #1

8:27 a.m. - Passing Bell

8:32 a.m. - Tardy Bell

7:35 - 8:27 - 1st Period  
 8:32 - 9:24 - 2nd Period  
 9:28 - 10:20 - 3rd Period  
 10:24 - 11:16 - 4th Period  
 11:16 - 11:46 - Lunch "A"  
 11:50 - 12:20 - Lunch "B"  
 12:24 - 1:16 - 5th Period  
 1:20 - 2:12 - 6th Period  
 2:16 - 3:08 - 7th Period

## Schedule #2

8:27 a.m. - Passing Bell

7:35 - 8:27 - 1st Period  
 8:32 - 9:14 - 2nd Period  
 9:18 - 10:00 - 3rd Period  
 10:00 - 10:30 - Assembly  
 10:35 - 11:16 - 4th Period  
 11:16 - 11:46 - Lunch "A"  
 11:50 - 12:20 - Lunch "B"  
 12:24 - 1:16 - 5th Period  
 1:20 - 2:12 - 6th Period  
 2:16 - 3:08 - 7th Period

## Schedule #3

8:27 a.m. - Passing Bell

7:35 - 8:27 - 1st Period  
 8:32 - 9:24 - 2nd Period  
 9:28 - 10:20 - 3rd Period  
 10:24 - 11:16 - 4th Period  
 11:16 - 11:46 - Lunch "A"  
 11:50 - 12:20 - Lunch "B"  
 12:24 - 1:05 - 5th Period  
 1:05 - 1:35 - Assembly  
 1:40 - 2:22 - 6th Period  
 2:26 - 3:08 - 7th Period

BUSES

Buses leave - 3:13 P.M.  
 All Students to be gone  
 from building - 4:00 P.M.

## C O U N S E L I N G   C E N T E R

The Counseling department is found in the main office and consists of Miss Larson, Mr. Knudsen and Miss Harrison. The purpose of the counseling center is to help students solve the many problems they may encounter while attending high school. Counselors aid students in their selection of academic courses and periodically check on their progress in these courses. Counselors advise students as to their status in school relating to credits and grades. They are aids in obtaining information on vocations, job opportunities, college and military service. They often serve as a liason person between student and other members of the school staff. Counselors are trained to help students with personal problems within the school and the community and are deeply concerned with the student's success in both places. Students may be referred to counselors by teachers or administrators or they may make an appointment to see the counselor on their own. The latter method is accomplished by seeing Miss Ballatore, the counseling secretary, in order to make an appointment with their respective counselor. With the permission of their teacher and at his or her convenience students are called into the counseling office. Students may see any one of the three counselors, however the regular assignment is as follows:

Seniors-----Miss Larson  
 Juniors-----Mr. Knudsen  
 Sophomores-----Miss Harrison

All students are urged to visit the counseling center and avail themselves of the many opportunities found there.

## E L I G I B I L I T Y   -   A T H L E T I C S   -   A C T I V I T I E S

A student is eligible to participate in athletics and activities until such time that he is failing in two subjects. To regain eligibility after failing two courses at the end of a ~~nine~~ week grading period the participant will not again be eligible until three school weeks (21 days) have passed. After 21 days have elapsed he must obtain a signed note from both of the teachers who failed him and present these to the principal or athletic director who will sign it and present it to the head coach or teacher in charge of the activity. To regain eligibility after failing two courses at the end of a semester the participant will not again be eligible until the end of the next nine week grading period. Failing semester grades mean loss of credit. Lost credit may be made up in summer school to regain eligibility.

## D I S C I P L I N A R Y   A C T I O N

Immediate disciplinary action will be taken when a student becomes involved in any of the following: defacing school property, improper conduct in a classroom, vulgar language, smoking and failure to conduct himself properly at any time while under the jurisdiction of the school. It is the thinking of the administration that no one student has the right to destroy a learning situation for others or reflect in the wrong way the type of students we have in our school. Any student damaging school property will be held responsible to replace what has been damaged.



### FIRE DRILLS

A fire alarm is given by sounding the ringing of continuous bells in the building. Fire drills are held from time to time during the school year.

As soon as the alarm is sounded everyone except those in charge is required to leave the building. DO NOT RUSH, but walk directly to the exit indicated at the beginning of the year unless otherwise directed by fire squad members. No one is exempt from the fire drill.

### VISITOR'S PASSES

All visitors must obtain a visitor's pass from the office which should be presented to the teacher of each class visited. This pass must be shown to any teacher requesting it while in the building. Loitering in the vicinity of a school is unlawful by act of the state legislature. Visitor's passes are for 1/2 day only.

Parents are always welcome; however, if a conference is desired with a teacher, arrangements should be made, either before or after school or during preparation period.

### HALL PASSES

Students are not permitted in the halls during class periods unless they are accompanied by a teacher or have a hall pass from an authorized staff member.

### AFTER SCHOOL ACTIVITIES

Students who wish to remain in the school building after regular school hours to decorate, hold meetings or other good reasons must be supervised by a teacher.

### CHANGE OF ADDRESS

Inform the office if you change your address or telephone number.

### LOST AND FOUND

Students who find lost articles are asked to take them to the office, where they can be claimed by the owner.

## A B S E N C E S

An excused absence will be given upon presentation of a written excuse from home for:

1. Student illness.
2. Illness at home requiring the student's help.
3. Family emergency.
4. Visitation to a doctor.
5. Visitation to a dentist.

Except in case of an emergency, doctor and dentist visits should be arranged for ahead of time. As a general rule, doctor and dentist appointments should not take more than one-half day. Many of these can be scheduled after school. When possible, parents should call the school for emergency absences. This should then be followed up with an excuse when the student returns to school.

All excuses should give date of absence, reason for absence, and have the parent's signature. Prearranged excuses will be dependent upon a student's grades, attendance record, and citizenship. The school policy is against prearranged absence and will limit these to a bare minimum. Individual circumstances will determine whether the absence will be excused or unexcused. Parent cooperation is solicited to help the school develop a better attendance attitude in this respect. Parents will be contacted on all unexcused absences and whenever there is any doubt why a student is not in school on a certain day.

Students who actually skip school will be suspended from school until such a time that a parent conference can be set up with the Principal or Vice Principal.

Students will have one day to make up work for every day they are absent.

## E X C U S E S

1. Following an absence an acceptable excuse must be presented or the student will be given an unexcused slip. In the event of no excuse from home a student will be given an unexcused slip and so marked by teachers until a proper excuse is presented. A student will have only three days to change an unexcused absence to an excused absence.
2. Students desiring to leave the building during school hours must obtain permission from the office and check out of the office on the sign-out sheet; entering the time of leaving and time of returning. Students are not to leave the school during the day without permission from the office.
3. Written excuses from a parent must be presented and an "admittance slip" must be secured before entering classes. In case of tardiness



a similar slip must be obtained. These slips must be presented to the teachers in charge of your classes each period of the day and left with the teacher of the last period.

4. All admittance and tardy slips may be secured in the office from the attendance secretary.

### T A R D I E S

All tardies are unexcused except tardies resulting from a family emergency which must be verified by phone if possible. Family emergencies do not constitute alarm clock trouble or car trouble, except where the car is a necessity in getting to school. Students should also bring written excuses from home concerning a tardy.

A LITTLE LATE IS TOO LATE.

If you arrive late to school, report to the office for a late slip.

If you arrive late to class, your teacher will require you to get a late slip from the office.

If you have been detained in the office, or by a teacher, ask for a slip by the person who detained you before going to your next class.

Repeated tardiness will result in penalties and may require a parent-pupil-principal conference.

### P R E - A R R A N G E D A P P O I N T M E N T S

Parents are requested to make doctor, dentist, drivers test and other very important appointments, if possible, so that a student does not miss school. In the event that this cannot be done, arrangements should be made with the school prior to the appointment. Drivers tests will be pre-arranged for Wednesdays only.

Pre-arranged appointments are always subject to administrative approval. Decisions are rendered on the basis of school policy and the merits of each individual situation.

Senior students will be allowed one day of pre-arranged absence to visit the college of their choice while that college is in session. This must be approved by Miss Larson in advance.

### A B S E N C E S and P A R T I C I P A T I O N Extra-Curricular Activities

A student absent from school on the day of a contest, activity, or practice session shall be ineligible for participation unless prior arrangements for the absence have been approved by the administration. Unless these arrangements are made, a student may not join a team or group in any capacity or ride the bus to the activity. Nor may students attend evening functions of any type, either at our school or at other schools. Examples: Dances, ball games, plays, committees, club projects, etc.



## F E E S

A registration fee of \$20.50 will be charged for all students. The fees include: Book Rental \$12.00; Towel Fee \$1.25 and a Student Body Card \$7.25. These fees cover most of the basic costs for students. There are some additional expenses in physical education for tennis shoes, socks and P.E. uniforms, shop and art costs for some students working on special projects and some charges are made when excessive amounts of material or equipment is required in certain areas. Students should be equipped with a notebook, paper, pencil and a pen.

## I N S U R A N C E

The United Pacific Insurance Plan has been adopted for our school. The insurance premium is \$5.00 for students and it is optional as to whether taken or not. This covers a student for all activities and sports except interscholastic football and skiing. Football players must pay an additional \$9.00 for football insurance or a total of \$14.00. However, student athletes who have adequate accident insurance under another insurance plan may request a waiver for this fee upon showing proof of such coverage. All athletes turning out for other sports must have a basic insurance of \$5.00 or sign a waiver slip. This will cover a student for the full school year and it is in effect when the premium is paid.

## S T U D E N T D R E S S C O D E

All students in cooperation with their parents, have freedom of choice in clothing and personal appearance except when the choice:

1. disrupts the classroom by distracting students or teachers from administering education.
2. becomes a safety hazard that can not be corrected by some safety device.
3. is unsanitary or conflicts with the health code.

Any student representing SHSHS in school sponsored activities, such as athletic events, concerts, speech meets, plays, etc., must obey the rules of dress and grooming set by the coach, director, or advisor of the group.

If the student is enrolled in a class such as diversified occupations; or is working in the cafeteria; he must wear the attire prescribed by the instructors, or the health code (cafeteria).

Any student found in violation of this code by a faculty member is referred to the Administration.

The members of the SHSHS encourage all members to reflect good taste in their choice of appearance. Also remember to keep in mind the adult community.

## Dress Code Guidelines

1. To wear attire according to their gender.
2. Girls may wear jeans.
3. Students could wear shorts and bermudas if they were hemmed. No sweatshirts for girls.
4. T-shirts for boys only.
5. No hats, or sunglasses.
6. No see-through blouses or other attire of similar nature.
7. Hair, beards, and mustaches must be kept clean and neatly trimmed.
8. All students must wear shoes or sandals.

## G R A D I N G   S Y S T E M

- "A" is Excellent ..... The student does more than  
is required.
- "B" is Good ..... Better than average work.
- "C" is Average ..... The student must complete  
the required work satisfactorily.
- "D" is Poor ..... This is the lowest passing  
mark.
- "F" is Failure ..... This grade results in the loss  
of credit. Required courses  
must be repeated.
- "Inc." is Incomplete ..... A reasonable time is allowed  
for the work to be completed  
and then a grade is given.

To find a grade point average a student can use the following table:

<u>Grade</u>	<u>Points</u>
A	4
B	3
C	2
D	1
F	0

Example:	English	C - - 2	
	Social Studies	B - - 3	
	Math	C - - 2	
	Science	B - - 3	
	Spanish	D - - 1	
	Health & P.E.	A - - 4	
		15	
			2.50
			6 / 15.00



## S T U D E N T D R I V E R S

Students are requested to park their cars in the school parking lot and in the area designated for students. Students must drive slowly and carefully at all times. After an accident it is too late to make excuses. Failure to drive properly on the school grounds will result in forfeiture of driving privileges at school. The School Board recently established a speed regulation of ten miles per hour on all school property.

All student drivers must register their cars in the office. A bumper sticker for car identification purposes will be issued to each student for his car. This sticker must be placed on the right hand corner of the front bumper.

Students are not allowed to drive their cars during the lunch hour. Cars driven to school in the morning will be parked until school is out in the afternoon. Cars must be parked in the school lot and not on some adjoining street or lot. This action has been taken because it was felt necessary to do so for the overall welfare of the students and the people in the immediate school vicinity.

## L O C K E R S

Students shall keep their books, coats, etc., in their lockers. Lockers are provided with separate locks and the school assumes no responsibility for lost articles. Money should not be left in lockers. Students are not to trade lockers. Students must keep their lockers locked at all times and should not give the combination of their lock to another person. Students should make it a point to follow this procedure as each student is responsible for the general care of his locker. Any student who does not keep his locker neat and tidy and properly locked will forfeit the privilege of having a locker.

## A C C I D E N T S

Every accident in the school building, on the school grounds, at practice sessions, or at any athletic event sponsored by the school must be reported immediately to the person in charge and to the school office.

## T E L E P H O N E

1. Students will have to use the pay phone in the hall. Office phones will be for school district business only.
2. Students shall confine their use of the telephone to before school, the noon hour, and after school.
3. Students will not be called from class to answer the telephone.
4. Students will be called to the office at the end of the 3rd and 6th periods to receive messages. However, emergency messages will be delivered immediately.



## DANCES

Most dances will be held in the cafetorium. As a general rule they will end promptly at 11:30 P.M. At least four chaperones should be on duty. At least two should be men. Organizations that sponsor dances should always assume the responsibility of the dance from start to finish. The staging of a well organized dance is good assurance of being awarded additional dates for more dances when the opportunity presents itself. Student Body dances are not open to the general public. However, St. Helens students may bring a guest. All guests must be registered ahead of time in the Vice-Principal's office.

Attention All Students: Once a student is in the dance he cannot leave the building unless the teacher in charge has granted permission ahead of time.

## ASSEMBLIES

Students must be present at all Student Body assemblies, unless given special permission on a certain occasion to not attend. These assemblies are part of the educational process. They are planned on the basis that they are educational, enjoyable, and that they develop good school morals. Students should give the participants at assemblies their undivided attention. Students should not talk or read. Books should be left in lockers. There shall be no whistling at any assemblies. Clapping is the proper way to show respect for a job well done.

## CLASSROOM DISCIPLINE

If a student is sent to the office on two occasions during the course of a school year, he will be removed from the second class, placed in a study hall, and lose 1/2 credit. If the offense is serious enough, a student may be removed from class the first time he is sent to the office.

Any unlawful act taking place on school grounds or buses not only makes the student subject to penalties which the courts may prescribe but also will result in suspension or dismissal from school.

Pep pills, marijuana, LSD and other stimulants are not only illegal, but may result in permanent physical and psychological damage, and are usually the first steps towards drug addiction. Students are warned against their use. Anyone found possessing, selling or buying drugs of any kind on school grounds will be placed in police custody.

#### FREE TIME and SELF DISCIPLINE

Students have the opportunity to enjoy some free and leisure minutes before school starts, at noon, and after school. This is the time when a student has the chance to exercise real self-discipline. Students should refrain from loud talking, loud laughing or yelling to each other from any distance. Rough house tactics are forbidden. Students who actually participate in what is determined as a fight will be suspended from school immediately. Boys and girls cannot indulge in any form of physical contact with each other. The cooperation of students on these points should make our school an enjoyable place for students and adults at all times.

Students may utilize the cafetorium, gymnasium, library and student store at lunch time. Hall "B", or the new wing, will be closed to travel during the lunch period. The short hall by the boiler room is off limits.

#### SMOKING

Cigarettes in the building or smoking on or near school properties during school hours will not be tolerated in any shape or form. This rule will hold true for all school functions. Students cannot smoke on their way to school in the morning or on their way home after school. Failure to comply with this school regulation shall result in immediate suspension from school. Most students will realize that a few simple rules are necessary for any group as large as our student body. It is hoped that you accept these points in the spirit they are given and work toward a school attitude that we of St. Helens High School, our parents, and our community can always be proud of.

#### LIBRARY PROCEDURE

Books are checked out for periods ranging from 14 to 20 days, depending on the day of the week they are taken out. They are always due on a Friday. Students who do not return their books on the Friday they are due will have until the following Thursday to return them without a fine. If the book is not in before the Friday following the date due, a fine of 25¢ will be charged. Each succeeding Friday will mean an additional 25¢. Students who are absent for a considerable period of time may avoid a fine by returning their books on the day they return to school, and by showing their excused absence slips to the librarian. Books may be renewed if there is not a demand for them. Periodicals



cannot be checked out of the library.

The library is open from 8:10 to 4:00 p.m. each school day. All students are encouraged to use the library resources, keeping in mind that its primary purpose is to provide a quiet place for study and research.

#### GRADUATION REQUIREMENTS

1. Attend Senior High School six (6) semesters.
2. All fees or bills must be paid on or before the day of graduation.
3. All students must meet the following attendance requirements.
  - a. Be in attendance at St. Helens Senior High School during the last semester of his senior year.
  - b. A senior must be carrying five credits of work to be eligible to participate in commencement exercises.
  - c. When credit deficiencies become evident, a senior may make up lost credits in an accredited school other than St. Helens, if these credits have previously been approved by the school principal and if the credits are completed within four years of the graduation date of the class in which the student was enrolled.
  - d. High school students are released to work during the school day only if they are enrolled in a school accredited work experience program.